



Uxbridge College Tuition Fee Assessment Questionnaire



This form is used to assist the College to determine whether you will be classified as a 'home' or 'international' student for the purpose of payment of tuition fees in the event of your admission to the University. We make our decision in accordance with the provisions of The Education (Fees and Awards) (England) Regulations 1997 (as amended). Details of how we determine your classification are available at www.ukcisa.org.uk.

Guidance for Completion

1. You should answer all questions unless otherwise directed. If the question asked does not apply, please write 'not applicable' and move on to the next question.
2. Where documentary evidence is requested by the Questionnaire, please ensure it is enclosed. Please note that you may also be asked to provide proof to support any of the answers you give following the University's receipt of the Questionnaire. Where you attach copies of documentary evidence the University reserves the right to examine originals.
3. It may be necessary for the College to seek further information following receipt of the Questionnaire to ensure it assesses your fee status correctly.
3. It is important that the information you provide is correct so that the College may assess your fees status as accurately as possible.

Please return the Questionnaire preferably by email to:

international@uxbridgecollege.ac.uk

Or

By post:

International Team – Tuition fee assessment
Uxbridge College
Park Road
Uxbridge
UB8 1NQ

HCUC complies with the Data Protection Act 1998. It is the data controller and sole owner of personal data collected.

The information which you give on your Tuition Fee Assessment Questionnaire shall be used for the following purposes:
- to enable us to establish your fee status and whether you are eligible to pay fees at the lower 'home' rate or the higher 'overseas' rate; and
- to enable the University to compile statistics or to assist other organisations in compiling statistics, provided that no statistical information which would identify you as a person will be published.

Your data may be shared with external organisations for any of the purposes set out above or for student support reasons. Your information will not be sold, shared or transferred except as set out here.

The information you give on your Tuition Fee Assessment Questionnaire shall be kept for no longer than 2 years.

1. Personal Details

Family Name: _____ First name(s): _____

Date of Birth: _____

Course Start Date: _____

Your Nationality (citizenship): _____

Nationality of:

Mother: _____ Father: _____

Grandparents: _____

Spouse/Civil Partner: _____

If none of the family members listed above are EEA/Swiss nationals, please indicate if any of your family members listed below are EEA/Swiss nationals

Child(ren)/Grandchild(ren) _____

Spouse/civil partner of your child _____

Parents/Grandparents of your spouse/civil partner _____

Child(ren)/Grandchild(ren) of your spouse /civil partner _____

NB: If you or a family member have citizenship of more than one country please list them all

2. Immigration Status

(please tick one, and give the dates as requested)

Please provide British Citizen

Copy of relevant page(s) of passport (including page(s) confirming name and nationality)

 Right of abode

Copy of relevant page(s) of passport (including page(s) confirming name and nationality)

 EEA national (other than UK)/Swiss national

Copy of page(s) of passport confirming name and nationality

 Indefinite Leave to Enter/Remain

Copy of relevant page(s) of passport (including page(s) confirming name and nationality) and/or Home Office letter

 Refugee status
OR you are the child or spouse/civil partner of someone granted refugee status

Copy Home Office letter (and any relevant enclosures) or refugee travel document

 Humanitarian protection
OR you are the child or spouse/civil partner of someone refused refugee status but granted humanitarian protection

Copy Home Office letter and any relevant enclosure

 Time limit on stay
Date last passport stamp/visa was issued:
Date of expiry of most recent permission to stay:

Copy of relevant page(s) of passport (including page(s) confirming name and nationality)

3. If none of the categories in 2. applies to you, or your status is likely to change before the start of the course, please provide details and supporting evidence

4. Please give details of the country or countries in which you have been resident, including country of current residence (please ensure for each country of residence you complete columns B & C).

A. Country of residence	B. Date residence began	C. Main reason for residence (eg living with family, work, study)

5. If you are a non-British EEA/Swiss national or a British national who has worked in another EEA country or if you are related to a person in either of these categories, please complete the following:

Where are you currently resident? _____

or

Where is the relevant family member currently resident? _____

What is the family relationship of the above person to you? _____

Are you, or the relevant family member, working or looking for work in the UK? **Yes/No**

If yes, please provide details and evidence, eg copy contract of employment

6. Temporary absence

When did you leave the UK/EEA?

When do you expect to return to the UK/EEA?

Do you make regular return visits to the UK/EEA?

Yes/No

If yes, please give details, including dates and duration of visits, accommodation used (eg own home) and purpose of visits

If you would have been ordinarily resident in the UK and Islands or the EEA/Switzerland during the last three years but for the fact that you, your spouse/civil partner, your parent or your child/grandchild (or their spouse/civil partner) was temporarily working abroad, please give details (including length of time spent abroad and the nature of the contract of employment).

7. Use this box to add any other relevant information (continue on a separate sheet if necessary)

Empty box for additional information.

Declaration The details provided on this form are correct to the best of my knowledge and belief.

Signed:.....

Date:.....