



HIRE A SALE OF RESIDENTIAL PROPERTY APPRENTICE

This apprenticeship gears your staff to develop and retain high quality skills for business operating in the property industry.

HOW APPRENTICESHIPS WORK

- You offer a young person a role to support your business paying minimum wage of £3.50*
- The role combines of employment and training leading to a nationally recognised qualification
- Their training takes place at your workplace and at the College
- The employee is required to work a minimum of **30 hours** per week including any college attendance.

BENEFITS FOR YOUR BUSINESS

- Recruit new staff or train existing employees in a cost effective way
- Improve your recruitment policy, resulting in higher staff retention and loyalty
- Build a qualified workforce with specialist skills to suit your present and future business needs.
- Work with the largest College provider of apprenticeships in west London with over 50 years of experience.

APPRENTICESHIP REFORMS

With the introduction of the government's Apprenticeship Reforms, talk to us about how we can help you plan your recruitment. To find out more, call **01895 853780** or visit our website at www.uxbridgecollege.ac.uk/employers.

APPRENTICESHIP PROGRAMME

Levels of Apprenticeships	Pathway	Qualifications gained
Level 2 - Intermediate Apprenticeship (equivalent to five GCSE passes).	■ Sale of Residential Property	<ul style="list-style-type: none"> ■ A Level 2 Certificate in Property ■ Award in Residential Sales ■ Functional Skills (English, maths & ICT) ■ Employer Rights & Responsibilities (ERR) ■ Personal Learning & Thinking Skills (PLTS).

*All pricing information correct at time of publication, March 2017.

CAN YOU OFFER A ROLE? FIND OUT MORE:

- ☎ **01895 853780**
- ✉ **employerservices@uxbridgecollege.ac.uk**
- 🌐 **www.uxbridgecollege.ac.uk/employers**
- 🐦 **UC_Employers**





INTERMEDIATE APPRENTICESHIP

Mandatory units

- Reduce risks to health & safety in the workplace.
- Understanding professional conduct in a property environment.
- Know the legislation, guidelines, codes of practices and statutory information in residential sales.
- Maintain the security of individuals and property in a property environment.
- Progress customer enquiries associated with property services.
- Maintain displays of marketing materials for properties.

Optional units

These units are selected depending on your job-role & duties:

- Organise market appraisals of properties
- Conduct accompanied viewings of all properties
- Hand over new properties to buyers
- Deal with incoming telephone calls from customers
- Make telephone calls to customers
- Deal with customers across a language divide
- Deal with customers using bespoke software
- Use questioning techniques when delivering customers services.

COMMON MODULES FOR THE APPRENTICESHIP

Employment Rights and Responsibilities / Personal Learning & Thinking Skills (PLTS)

- Understand employment responsibilities and rights in health, social care or children and young people's settings
- Preparing for a Level 3 Apprenticeship
- Using research skills to solve problems
- Manage own learning
- Participating through team leading.

Functional Skills

- Application of Number – Level 1
- Communication – Level 1
- Information Communication Technology – Level 1.