

## What we offer

- Accredited Institute of **Leadership and Management (ILM) Award** and Certificate Programmes:
  - Coaching in the workplace
  - First line management
  - Starting your own business enterprise
  - Team leading.
- Personal Development training programmes:
  - Building confidence and self esteem
  - Customer service
  - Diversity and equality
  - Leadership and management
  - Running a successful business
  - Team building
  - The art of networking
  - Workplace communication
  - Plus customised courses available such as appraisal training or bespoke IT courses.
- Bespoke training that is shaped to your business development and operational needs carried out at a time and place to suit you.



## What are the benefits for your business?

- If you are a business employing between 2-249 people, you can receive up to £1,000 of funding\* for this training to help your business grow (subject to eligibility, please contact us for more information)
- A specialist adviser will help you develop a Personal Development Plan to identify your training requirements.

## Contact us

- Call us **01895 853786 / 01895 853780**
- Email us **employerservices@uxbridgecollege.ac.uk**
- Visit us **www.uxbridgecollege.ac.uk/employers**



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