
PART-TIME COURSE GUIDE 2019-20



CONTENTS

Welcome	2
Advice and Support	3
Fees & Finance	4
How to Enrol & Pay	5
West Met Skills - Recruitment & Training Services	6
More than Courses	8
■ Apprenticeships	9
■ Accounting	10
■ Barbering	11
■ Beauty Therapy	11
■ Business & Management	12
■ Catering - Professional Cookery & Hospitality	12
■ EFL (English as a Foreign Language)	13
■ ESOL (English for Speakers of Other Languages)	14
■ English & Maths (Functional Skills)	15
■ Engineering	16
Building Services & Design	16
Electrical	17
BTEC Accredited Diplomas	19
Motor Vehicle	20
■ First Aid	21
■ Hairdressing	21
■ Health & Social Care	22
■ Travel & Tourism - Cabin Crew	22
■ Teacher Training and Teaching Assistant Qualifications	23
Contacts & Maps	24



Uxbridge College issues this information as a general guide to its policies and facilities and reserves the right to modify or alter, without prior notice, any of the contents herein or otherwise advertised. The college reserves the right to discontinue courses at any time as a result of low student numbers or other circumstances beyond its control.

All information is correct at time of press (July 2019), but may be subject to change. Please contact the college on **01895 853333** or visit **uxbridgecollege.ac.uk** for the latest details.

The college endeavours to provide the guide in **alternative formats** such as large print. If you would like to receive the guide in an alternative format, please contact our Careers Team on **01895 853333**.

WELCOME

OUR SHORT, PART-TIME COURSES ENABLE YOU TO IMPROVE YOUR EXISTING KNOWLEDGE, SKILLS AND QUALIFICATIONS OR GAIN NEW SKILLS FOR WORK. THEY ARE OFFERED DURING THE DAY, IN THE EVENINGS AND ON SATURDAYS AND ARE DESIGNED TO FIT AROUND YOUR WORK OR PERSONAL COMMITMENTS.

YOUR NO.1 CHOICE

Uxbridge College is one of the most successful further education colleges in London, with consistently high success rates. Students are at the heart of what we do and we provide high-quality teaching to ensure they succeed.

Adults study with us for lots of reasons, whether they want to learn something new to help them get back into the job market, improve on their existing knowledge or add another aspect to their skills set.

Whatever your reason for taking a short course at Uxbridge College you know you will be taught by industry specialists who provide you with their insight and experience.

FOR YOUR DEVELOPMENT

Enhance your skills with a course for your personal development. Learn something new, develop your existing skills or work towards a qualification.

FOR YOUR CAREER

Develop your career prospects with a course that provides you with new ideas, a progression route to higher level skills or onto a recognised qualification.

FOR YOUR BUSINESS

If you are a sole trader, run your own business or you are looking to gain skills to help with your job, part-time courses are a great way to get the training and skills you need to develop your expertise.

CAMPUSES IN UXBRIDGE AND HAYES

Study at a college which has fantastic facilities to help you achieve your career goals. In the last few years we have heavily invested in our campuses and continue to improve our facilities. Our classrooms feature interactive whiteboards and the latest technology for learning.

Our industry-standard facilities include:

- ▶ Engineering workshops with hi-spec manual & robotic equipment including 3D printers
- ▶ Plumbing suite
- ▶ Motor vehicle garage and diagnostic equipment
- ▶ Media and editing suite
- ▶ Green screen for CGI & 3D filming
- ▶ Apple Mac labs
- ▶ Hair and beauty salons
- ▶ Commercial kitchens
- ▶ Soundproofed recording studios
- ▶ Theatre and dance studios
- ▶ Sports hall, outdoor pitches and fitness trail
- ▶ Mock aircraft cabin.

ADVICE & SUPPORT

OUR CAREERS TEAM ARE HERE TO HELP WITH INFORMATION, ADVICE AND GUIDANCE. WE CAN ASSIST IN MAKING PART-TIME STUDY EASY AND AFFORDABLE SO YOU CAN FIT YOUR COMMITMENTS, SUCH AS YOUR FAMILY OR JOB, AROUND COLLEGE.

ADVICE AND SUPPORT

Our advisers provide information about the courses or training opportunities available to you so you have the information you need to prepare you for your next steps. They can help you choose the right options to develop your skills and your CV, whether you want to retrain or learn new skills.

It doesn't matter whether or not you already have qualifications – we will help you find something at the right level for you. You can also get advice on finance, help on how to improve your basic numeracy and literacy as well as assistance and support for people with disabilities.

We are proud to have achieved the matrix quality of standard kitemark for information, advice and guidance services and our support for students.

CONTACT US

Advice is free and getting in touch with our advisers to book an appointment is easy:

- ▶ Call **01895 853333**
- ▶ Email: **enquiries@uxbridgecollege.ac.uk**
- ▶ Drop into one of the Information Centres at our Uxbridge or Hayes campuses: We are open Monday to Friday between 9am and 5pm (the Information Centre on our Hayes Campus closes between 1-2pm). Evening appointments may also be available on request - call **01895 853333** for more details.



FEES & FINANCE

Fees are payable at the time of enrolment.

COLLEGE REGISTRATION AND ID CARD FEES

The fees quoted in this guide include the College registration and ID fees.

EXAMINATION AND EXAMINATION REGISTRATION FEES

These are payable by all students aged 19 and over and are included within the full course fee (except where fees are payable direct to the Awarding Body).

MATERIALS FEES AND OTHER COSTS

These are payable by all students. Materials fees are included in the advertised fee, except for courses marked + where additional kit, uniform or materials costs may be applicable.

*Financial support maybe available to cover the costs of material fees.

CONCESSIONS

Concessions are available on courses marked * in the FEE column. Students eligible for concessions will pay for their ID card fee and for any professional body fees, materials fees and any trips associated with the course. To qualify for concessions on fees, students must meet certain criteria. To check your eligibility please contact us on **01895 853333**.

If you are 19+ and you are working or self-employed and earn below the annual London Living Wage of £20,572.50 (£16,009.50 if you are an outer London resident) you may qualify for free tuition fees. ESOL courses are eligible for free tuition and many other subject areas at Entry Level, Level 1 and Level 2 are too - contact us now on **01895 853333** to find out if you qualify.

Please note: you will need to provide evidence of your earnings (wage slips or a current contract with details of your earnings) when you come to enrol and there may be other costs you do need to pay for, depending on your course.

ADVANCED LEARNER LOANS

You may be able to apply for an Advanced Learner Loan to help with the cost of your Level 3 course. These government student loans are for learners aged 19 and over studying on eligible courses at Level 3 and above. The loans cover the cost of tuition, so you don't have to pay upfront. The amount you can apply for depends on the type of course you are studying, the course fees and the maximum loan available for the course. The minimum you can apply for is £300 and loans are paid directly to the college. Courses marked with an F in the FEE column are not eligible for the loan. For more information, please contact Admissions on **01895 475247**.

16-18 YEAR OLD STUDENTS

16-18 year old students who wish to apply for a part-time course are subject to our admissions policy. Please contact us for more details.

FEE REFUNDS AND CANCELLATIONS

If the college cancels a course all fees will be fully refunded. All other requests for fee refunds must be made in writing to the Finance Office.

For more information please call 01895 853333.

HOW TO ENROL & PAY

COURSES MARKED 'ENROL NOW'

Enrol and pay online via our website at **uxbridgecollege.ac.uk** - it's the easiest way to enrol.

Go to the details for the course you wish to enrol for and click the Enrol Now button. This links to our online enrolment form and secure payment service. You can pay using major debit and credit cards.

COURSES MARKED 'INTERVIEW'

You will need to have an informal interview before you can enrol. Apply online at **uxbridgecollege.ac.uk** by viewing the course details and clicking the Apply Now button. Create your account (or login if you already have an account) and you will be linked to our online application form. After submitting it you will be contacted with an interview date. If you would like further information about your course before you apply, please contact our Careers Team on **01895 853333**.

PAYMENT OPTIONS

You can pay for your course via these methods:

- **Online** – visit **uxbridgecollege.ac.uk** (only available for courses marked Enrol Now).
- **By telephone** – call **01895 475247** to enrol over the telephone using a debit or credit card.
- **In person** – pay in cash or by cheque (made payable to Uxbridge College, with the card number on the back) at our Uxbridge or Hayes campuses.

EMPLOYER PAYING YOUR FEES?

For courses marked 'Enrol Now' you can still use our online service. Complete the enrolment form online and then choose for the employer to pay immediately using a company credit or debit card, or select to pay by invoice.

For courses marked 'Interview' your application must include a letter from your employer requesting an invoice for the course fees.

All fees are payable at enrolment. Your place on the course will be confirmed after full payment is received.



SHAPE YOUR BUSINESS FUTURE

— *through* —
WEST MET SKILLS



APPRENTICESHIPS & EMPLOYER SERVICES FROM HARROW COLLEGE & UXBRIDGE COLLEGE

FREE RECRUITMENT & TALENT SOLUTIONS

From hiring apprentices, to helping with large-scale talent solutions, we have it all. Our Account Managers will work with you to find, and screen, suitable candidates and match the right talent to fit your requirements. Unlike recruitment agencies, there are no recruitment fees to pay to us.

APPRENTICESHIPS

Train or hire the right people for the right roles to keep your business ahead and shape your workforce with specialist skills to boost productivity.

WORK PLACEMENTS

Work placements are short-term opportunities for students to work with your business for one to two weeks or more. There is no wage to pay to the student, but you may want to contribute to their travel expenses.

BESPOKE COURSE PACKAGES

We offer specialist training courses focused on professional and technical knowledge to bridge the skills gaps that exist in many industries. Our Account Managers will help you assess and develop the best-suited staff development package for your business.

TECHNICAL & PROFESSIONAL TRAINING

We have a proven record of success in running top-class specialist training by our expert staff, in our state-of-the-art facilities:

- Management & leadership training
- Engineering (page 16)
- Industry compliance
- First aid (page 21)
- Food safety (page 12)
- Beauty therapy & hairdressing (pages 11 & 21)
- Award in assessing competence
- Health & social care continuing professional development (CPD) units (page 22)
- IOSH accredited Health & Safety Training.

SPECIALIST FACILITIES FOR HIRE

- **Minimise your costs:** buying specialist equipment and finding suitable premises for training or meetings can be expensive, so hire our cost-effective facilities.
- **Excellent travel links:** located close to Heathrow and central London, we are an attractive choice for meeting room and venue hire in Uxbridge, Harrow and Hayes.
- **Fantastic facilities:** our well-equipped spaces, engineering suites and workshops are suitable for training sessions, meetings and events. We also offer office studios and business mailboxes for new businesses to rent. All these offers come with ample on-site parking.

WE'RE HERE TO HELP

Get in touch with us for more information:

- 01895 853780
- employers@westmetskills.co.uk
- www.westmetskills.co.uk/employers
- Follow us on social media: @westmetskills



FUTURE-PROOF YOUR BUSINESS WITH APPRENTICESHIPS

Run a more profitable business, increase productivity and build a highly skilled workforce who understand your business needs, through apprenticeships. Apprentices are based at your workplace working at least 30 hours per week including any college attendance. Investing in apprentices helps you:

- Hire or train staff cost-effectively
- Build a qualified workforce from £3.90 per hour (June 2019)
- Take advantage of government grants when you opt in for an apprenticeship (Ts&Cs apply).

96% of employers report benefits from their apprentices.

WORKING WITH LEVY & NON-LEVY PAYING EMPLOYERS

We are here to help you maximise your training and recruitment budget to increase productivity through our apprenticeship scheme. Whether you pay the levy or not, to find out more call **01895 853780** or visit www.westmetskills.co.uk/employers

WHY CHOOSE APPRENTICESHIPS THROUGH WEST MET SKILLS?



We are west London's largest college provider of apprenticeships



We have links with major companies such as Brunel University London, John Guest, Menzies Aviation and Skanska



We offer expert advice to help you maximise your workforce budget for levy and non-levy paying employers.

INDUSTRIES WE OFFER:

- ACCOUNTING
- BEAUTY THERAPY
- BUILDING SERVICES
- BUSINESS ADMINISTRATION
- CHEF DE PARTIE
- CHILDCARE
- COMMIS CHEF
- CREATIVE MEDIA
- CUSTOMER SERVICE
- DENTAL NURSING
- ELECTROTECHNICAL INSTALLATION
- ENGINEERING : ELECTRONIC, MAINTENANCE, MECHANICAL & TECHNICAL SUPPORT
- HAIRDRESSING
- HEALTH & SOCIAL CARE
- HOSPITALITY
- HR CONSULTANT / PARTNER
- HR SUPPORT
- INFORMATION TECHNOLOGY
- LAB TECHNICIAN
- MANAGEMENT
- MOTOR VEHICLE – MAINTENANCE & REPAIR
- PARALEGAL
- PLUMBING, GAS & HEATING
- PRODUCTION CHEF
- TEACHING ASSISTANT
- TEAM LEADING.



Marley Soso - Chef de Partie
Apprentice in Bellanger Restaurant,
Islington through West Met Skills.

MORE THAN COURSES

UXBRIDGE COLLEGE IN HAYES HAS LOTS OF FACILITIES THAT ARE OPEN TO THE PUBLIC - POP IN AND TRY OUR SERVICES.

REVISCO RESTAURANT

Our catering students produce and serve great quality food, at fantastic prices, in our bistro-style training restaurant. Revisco is open for lunch Tuesday to Friday, between 12-2pm, during term time. For menus or to book a table please call **01895 853730**.

DISTINCTION HAIR & BEAUTY SALONS

Come along for your hair and beauty treatments provided by our students. They offer top quality treatments at amazing value, in our professional standard salons and are fully supervised.

The salons are open during term time - to book an appointment call **01895 853666**.

MORE ENERGY GYM - HAYES

Get fit and keep active at More Energy gym, open to the public daily: Monday to Thursday 6:30am - 10:00pm, Friday 6:30am - 8:00pm and weekends 8:30am - 4:30pm. More Energy offers all the latest cardio and resistance fitness equipment, plus a range of classes. For more information on membership and reduced rates for students call **01895 853753**.

HAYES BUSINESS STUDIOS

Hayes Business Studios provides low-cost all-inclusive office space for new and young businesses. We also offer business mailboxes, a meeting room for hire and office hotdesk facilities. For more details visit hayesbusinessstudios.co.uk



NEED A SPACE TO HIRE?

We have a number of spaces on our Hayes and Uxbridge campuses that can be hired for events, conferences and meetings. These include a large conference space, fully-equipped meeting rooms, IT suites, a training kitchen, engineering workshops, a theatre, dance studios and music studios. For more details on the spaces available and prices, please contact our Lettings Officer on **01895 475273**.



16 YEARS OR OVER? FINISHED YEAR 11 OR HIGHER?

FAST-TRACK TO YOUR CHOSEN CAREER WITH AN APPRENTICESHIP AND...

- ▶ get paid a salary to learn specific job skills plus English, maths and ICT
- ▶ get trained by the industry experts in a real job for at least 30 hours per week and
- ▶ gain a nationally recognised qualification without any debt.

Plus discounts on:

- ▶ shopping with an NUS Apprentice Extra card
- ▶ travel with an Apprentice Oyster card.

- ▶ Accounting
- ▶ Beauty Therapy
- ▶ Building Services
- ▶ Business Administration
- ▶ Chef de Partie
- ▶ Childcare
- ▶ Commis Chef
- ▶ Creative Media
- ▶ Customer Service
- ▶ Dental Nursing
- ▶ Electrotechnical Installation
- ▶ Engineering : Electronic, Maintenance, Mechanical & Technical Support
- ▶ Hairdressing
- ▶ Health & Social Care
- ▶ Hospitality
- ▶ HR Consultant / Partner
- ▶ HR Support
- ▶ Information Technology
- ▶ Lab Technician
- ▶ Management
- ▶ Motor Vehicle – Maintenance & Repair
- ▶ Paralegal
- ▶ Plumbing, Gas & Heating
- ▶ Production Chef
- ▶ Teaching Assistant
- ▶ Team Leading.



TOP COLLEGE

in London with good success rates.



THE LARGEST

college provider of apprenticeships in west London.



WE WORK

with major companies e.g Barclays, British Airways, Royal Opera House and Sky.



OUR APPRENTICES

go on to great things and most secure employment at the end of their apprenticeship.

Interested in an Apprenticeship?

View our vacancies at

www.westmetskills.co.uk/apprenticeships

Already working? Upskill and progress!

Ask your employer to get in touch with us to convert your existing job into an apprenticeship.

CONTACT US

01895 853622 / 020 8909 6328

apprenticeships@uxbridgecollege.ac.uk

www.uxbridgecollege.ac.uk/apprenticeships

@WestMetSkills

ACCOUNTING

AAT Access Award in Bookkeeping (Level 1)

Build on your knowledge of accounting software packages. You will learn practical skills from using accounting software, entering accounting transactions, to producing reports.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/11/2019	08/02/2020	S	10:00 - 15:15	10 weeks	H	£590 F	Enrol now	AA1BAS/HYA

AAT Foundation Certificate in Accounting (Level 2)

This course is for those who wish to gain a professional qualification and are aiming to be employed in an accounting or financial environment.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
10/09/2019	23/06/2020	T	10:00 - 17:00	35 weeks	U	£1,000 *	Interview	A2FCAD/UXA

AAT Advanced Diploma in Accounting (Level 3)

Suitable for those already working in or planning to work in an accounting or financial environment, who wish to gain a professional qualification.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
11/09/2019	24/06/2020	W	09:00 - 16:00	35 weeks	U	£2,700 F	Interview	A3ADAD/UXA

AAT Professional Diploma in Accounting (Level 4)

This course is for those who have completed the AAT Level 3 Diploma and for accountancy staff with several years' experience in the financial environment, who wish to gain a professional qualification.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
11/09/2019	24/06/2020	W	10:00 - 17:00	50 weeks	U	£2,285 F	Interview	A4PDAD/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

BARBERING

Introduction to Barbering

This course is suitable for those with no previous experience of barbering or ladies hairdressing. It will cover the techniques required for basic barbering, which includes layering using scissors and working on beards.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
10/09/2019	15/10/2019	T	18:30 - 21:00	6 weeks	H	£175+F	Enrol Now	IBARBE/HYA

Certificate in Barbering C&G 3002-25 (Level 2)

On this part-time course, you will be taught how to cut and style men's hair and shape facial hair. It will enable you to advise and consult with your client on the type of barbering services they require and teach you to work safely within this environment.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
28/10/2019	22/06/2020	M	10:30 - 16:30	28 weeks	H	£1,540 F	Interview	C2CBAD/HYA

BEAUTY THERAPY

NVQ Diploma in Beauty Therapy - General C&G 3007-52 (Level 2)

Learn to be a professional beauty therapist, developing your practical skills in waxing, facials, eye treatments, make-up, manicures and pedicures to industry standard.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
17/09/2019	30/06/2020	T	10:30 - 16:30	35 weeks	H	£1,955+ F	Interview	C2QBTD/HYA

Indian Bridal Make-Up

This course will be delivered in our make-up studio by a professional make-up artist. You will learn a wide range of techniques, which are relevant to the art of Indian bridal make-up.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	07/10/2019	M	18:30 - 20:30	5 weeks	H	£135 F	Enrol Now	IBMUPE/HYA

Instaglam Make-Up

Learn creative and high fashion techniques, which are current to the beauty industry. This course will be delivered in our make-up studio by a professional make-up artist.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
10/09/2019	08/10/2019	T	18:30 - 20:30	5 weeks	H	£135 F	Enrol Now	IGLAME/HYA

F Full cost commercial course – all students pay fees, no concessions available
* Concessions may be available, see page 4 for more information

+ Additional kit, uniform or materials costs may be applicable

H Uxbridge College in Hayes
U Uxbridge Campus
O Off-site

Interview: see page 5 for information
Enrol now: see page 5 for information

BUSINESS & MANAGEMENT

CIPD Certificate in Human Resources Practice (Level 3)

This course is ideal if you're looking to acquire a wide range of relevant, practical skills in HR. This recognised professional qualification helps you develop your career and is required by many employers.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
07/10/2019	06/07/2020	M	17:00 - 21:00	32 weeks	U	£1,973 F	Interview	CHRP3E/UXA

CIPD Intermediate Certificate in Human Resources Management (Level 5)

This course provides the perfect platform to further develop your HR career at management level. It will help you develop your ability to evaluate the effectiveness of different HR models and practices and will increase your understanding of external factors that impact on HR and organisations.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/09/2019	30/06/2020	T	17:00 - 21:00	34 weeks	U	£2,094 F	Interview	CHRM5E/UXA

CATERING - PROFESSIONAL COOKERY & HOSPITALITY

If you like to enjoy great quality food then treat yourself to a three course lunch in our bistro-style training restaurant - Revisco. See page 8 for more details or call 01895 853730 to book a table.

HABC Award in Food Safety in Catering (Level 2)

The course aims to raise and test awareness of the principles of food safety, the hazards associated with handling and processing food for human consumption and how those hazards can be controlled.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
05/11/2019	05/11/2019	T	09:30 - 16:30	1 day	H	£102 F	Enrol Now	H2AFID/HYA
03/03/2020	03/03/2020	T	09:30 - 16:30	1 day	H	£102 F	Enrol Now	H2AFID/HYB
07/07/2020	07/07/2020	T	09:30 - 16:30	1 day	H	£102 F	Enrol Now	H2AFID/HYC

PLEASE NOTE: Other dates are available, please enquire for more details. If you are looking for a date that is not shown above or you would like to talk about your training requirements, please call **01895 853703**.

HABC Award in Food Safety - Refresher (Level 2)

This is a refresher course to raise and test awareness of the principles of food safety, the hazards associated with handling and processing food for human consumption and how those hazards can be controlled.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
05/11/2019	05/11/2019	T	13:30 - 16:30	1 day	H	£65 F	Interview	H2ASRD/HYA
03/03/2020	03/03/2020	T	13:30 - 16:30	1 day	H	£65 F	Interview	H2ASRD/HYB
07/07/2020	07/07/2020	T	13:30 - 16:30	1 day	H	£65 F	Interview	H2ASRD/HYC

PLEASE NOTE: Other dates are available, please enquire for more details. If you are looking for a date that is not shown above or you would like to talk about your training requirements, please call **01895 853703**.

EFL (ENGLISH AS A FOREIGN LANGUAGE)

The University of Cambridge English Language qualifications are well known for their high quality and are recognised by colleges, universities and employers. They are ideal for students who wish to obtain a formal, internationally recognised certificate for work or study. It will help those whose focus is to develop their reading, writing, listening and speaking skills as well as language accuracy. The minimum age for these courses is 18 years and the maximum class size is 18 students.

EFL General English A2-B1		This course is for learners at A2 level and will improve your everyday written and spoken English.						
START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/09/2019	05/12/2019	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESPETD/UXA
21/01/2020	02/04/2020	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESPETD/UXB
28/04/2020	09/07/2020	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESPETD/UXC

EFL Preparation for Cambridge First		This course is for learners at B2 level who can confidently use everyday written and spoken English at an upper intermediate level. This will prepare you for the Cambridge First exam.						
START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/09/2019	05/12/2019	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESCAFD/UXA
21/01/2020	02/04/2020	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESCAFD/UXB
28/04/2020	09/07/2020	T,Th	10:00 - 12:00	10 weeks	U	£310 F	Interview	ESCAFD/UXC

<p>F Full cost commercial course – all students pay fees, no concessions available</p> <p>* Concessions may be available, see page 4 for more information</p>	<p>+ Additional kit, uniform or materials costs may be applicable</p>	<p>H Uxbridge College in Hayes</p> <p>U Uxbridge Campus</p> <p>O Off-site</p>	<p>Interview: see page 5 for information</p> <p>Enrol now: see page 5 for information</p>
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ESOL (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)

ESOL - Part-Time

Develop your English with reading, writing, speaking and listening skills. We offer courses at different levels. You will attend college for 6 hours per week over 3 days.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	03/07/2020	M-F	09:00 - 15:00	36 weeks	H	£783*	Interview	ESOLAD/HYA

ESOL with Childcare

This course is for learners who wish to develop their English skills and would like to start a career in caring for children. You will attend college for 12.5 hours per week over 4 days.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	26/06/2020	M-F	09:00 - 15:00	35 weeks	H	£1,548*	Interview	ELCL1D/HYA

ESOL, Maths & ICT - Part-Time

This course is ideal for learners who wish to improve not only their English, but also their maths and ICT skills. You will attend college for 9 hours per week over 3 days.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	03/07/2020	M-F	09:00 - 15:00	36 weeks	H	£1,326*	Interview	ESOLBD/HYA

ESOL - Part-Time Evening

If you would like to develop your English language skills, we have a range of levels available for you to study in the evening at Entry 2, Entry 3 and Level 1.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	03/07/2020	M-F	18:00 - 20:45	36 weeks	H	£783*	Interview	ESOLAE/HYA

English Skills - Evening

Improve your English language skills in reading, writing, speaking and listening with this evening course.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
10/09/2019	15/05/2020	T,Th	18:00 - 19:30	30 weeks	U	£504*	Interview	ESOLBE/HYA

ENGLISH & MATHS (FUNCTIONAL SKILLS)

Functional Skills English (Pre-GCSE): Entry 3

Functional Skills is for students who need to improve their reading and writing skills. On the course you will develop your writing of various pieces, which demand accuracy in spelling, grammar and punctuation.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
26/09/2019	12/12/2019	Th	17:45 - 20:00	11 weeks	U	-	Interview	FELEXE/UXA
09/01/2020	26/03/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FELEXE/UXB
23/04/2020	09/07/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FELEXE/UXC

PLEASE NOTE: You will need to bring proof of ID, registration fee of £30.00 and any relevant certificates to enrol on this course.

Functional Skills English (Pre-GCSE): Level 1

Functional Skills is for students who need to improve their reading and writing skills. You will learn to write for real-life situations and gain confidence in reading, writing and speaking.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
26/09/2019	12/12/2019	Th	17:45 - 20:00	11 weeks	U	-	Interview	FEL1XE/UXA
09/01/2020	26/03/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FEL1XE/UXB
23/04/2020	09/07/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FEL1XE/UXC

PLEASE NOTE: You will need to bring proof of ID, registration fee of £30.00 and any relevant certificates to enrol on this course.

Functional Skills Maths (Pre-GCSE): Entry 3

Functional Skills is for students who need to gain a solid understanding of the basic mathematical skills needed for further study, the workplace or everyday life.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
26/09/2019	12/12/2019	Th	17:45 - 20:00	11 weeks	U	-	Interview	FMLEXE/UXA
09/01/2020	26/03/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FMLEXE/UXB
23/04/2020	09/07/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FMLEXE/UXC

PLEASE NOTE: You will need to bring proof of ID, registration fee of £30.00 and any relevant certificates to enrol on this course.

Functional Skills Maths (Pre-GCSE): Level 1

This Functional Skills course is for students who need to gain a solid understanding of the basic mathematical skills needed for further study, the workplace or everyday life.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
26/09/2019	12/12/2019	Th	17:45 - 20:00	11 weeks	U	-	Interview	FML1XE/UXA
09/01/2020	26/03/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FML1XE/UXB
23/04/2020	09/07/2020	Th	17:45 - 20:00	11 weeks	U	-	Interview	FML1XE/UXC

PLEASE NOTE: You will need to bring proof of ID, registration fee of £30.00 and any relevant certificates to enrol on this course.

<p>F Full cost commercial course – all students pay fees, no concessions available</p> <p>* Concessions may be available, see page 4 for more information</p>	<p>+ Additional kit, uniform or materials costs may be applicable</p>	<p>H Uxbridge College in Hayes U Uxbridge Campus O Off-site</p>	<p>Interview: see page 5 for information</p> <p>Enrol now: see page 5 for information</p>
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ENGINEERING - BUILDING SERVICES & DESIGN

AutoCad 2018 - 2D & 3D Drawing

This course is intended to provide an opportunity for learners to become familiar with using this industry-standard application and develop operational skills to create 2D & 3D drawings to the correct standards.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/09/2019	03/12/2019	T	18:00 - 21:00	10 weeks	U	£480 F	Interview	ACA23E/UXA
21/01/2020	31/03/2020	T	18:00 - 21:00	10 weeks	U	£480 F	Interview	ACA23E/UXB
21/04/2020	30/06/2020	T	18:00 - 21:00	10 weeks	U	£480 F	Interview	ACA23E/UXC

BMS Control Systems Theory & Programming

To meet the technical skills gap in the BMS sector we have developed this industry controls course in conjunction with Innotech Controls Ltd. There is an increasing requirement for facilities/maintenance technicians, plumbers and electricians to understand these systems as they are likely to come across them during their usual line of work now or in the future. The course will cover many aspects from BMS/HVAC hardware, controls theory fundamentals and hands-on applications engineering that can then be applied in industry.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
23/09/2019	02/12/2019	M	18:00 - 21:00	10 weeks	U	£525 F	Interview	BMSCSE/UXA
20/01/2020	30/03/2020	M	18:00 - 21:00	10 weeks	U	£525 F	Interview	BMSCSE/UXB
20/04/2020	29/06/2020	M	18:00 - 21:00	10 weeks	U	£525 F	Interview	BMSCSE/UXC

NVQ Bridging Course in Plumbing and Heating C&G 6189 - 57 (Level 2)

This course is ideal for candidates who have the C&G 6035 diploma in Plumbing Craft and would now like to upgrade their skills to become an entry level qualified plumber. Please note this course is assessment based and located offsite. This course has flexible start dates throughout the year.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
01/08/2019	30/07/2020	-	-	36 weeks	O	£1,895 F	Interview	C2QPAD/OFA

Pearson BTEC Level 4 HNC in Construction & the Built Environment - year 1 of a 2 year course.

The course is aimed at students wanting to continue their education through applied learning to gain the experience of the breadth and depth of the building services sector that will prepare them for further study or training.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
28/09/2019	26/06/2020	T,W	09:00 - 17:00	64 weeks	U	£3,809	Interview	HC4CBD/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

ENGINEERING - ELECTRICAL

18th Edition Wiring Regulations C&G 2382-18

This course is for candidates who need to demonstrate an understanding of BS7671:2018 wiring regulations. A two-hour online exam will be held in the last week of the course.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
25/09/2019	04/12/2019	W	18:00 - 21:00	9 weeks	U	£425 F	Interview	C18WRE/UXA
22/01/2020	01/04/2020	W	18:00 - 21:00	9 weeks	U	£425 F	Interview	C18WRE/UXB
22/04/2020	01/07/2020	W	18:00 - 21:00	9 weeks	U	£425 F	Interview	C18WRE/UXC

EAL Diploma in Electrical Installation (Level 2)

This course covers the basic theory and practical skills required for electrical installation work and is the first step for candidates wishing to pursue a career as an electrician and for those working in the sector to progress their careers.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	29/06/2020	M,W, S	18:00 - 21:00 09:00 - 16:00	35 weeks	U	£3,295 F	Interview	E2DELE/UXA
10/09/2019	25/06/2020	T,Th S	18:00 - 21:00 18:00 - 21:00	35 weeks	U	£3,295 F	Interview	E2DELE/UXB

PLEASE NOTE: Attendance is 2 evenings per week (18:00 to 21:00) and 1-2 Saturdays a month (09:00 to 16:00).

EAL Diploma in Electrical Installation (Intensive) (Level 3)

This intensive learning programme is ideal for those seeking to upskill their knowledge from a level 2 qualification, involving classes and practical assessments.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
10/09/2019	25/06/2020	T,W,Th S	18:00 - 21:00 09:00 - 16:00	36 weeks	U	£3,995 F	Interview	E3QEIE/UXA

PLEASE NOTE: Attendance is 3 evenings per week (18:00 to 21:00) and at least 2-3 Saturday slots (between 09:00 to 16:00) for assessments.

F Full cost commercial course – all students pay fees, no concessions available
* Concessions may be available, see page 4 for more information

+ Additional kit, uniform or materials costs may be applicable

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O Off-site

Interview:
see page 5 for information
Enrol now:
see page 5 for information

Award in Inspection & Testing of Electrical Installations C&G 2391-52 (Level 3)

This qualification prepares candidates for the initial verification and periodic inspection of electrical installation work. It is aimed at practising electricians. It is recommended that candidates have a Level 3 Diploma in Electrical Installation and the 18th edition wiring regulations qualifications. This course supersedes both the C&G 2394 and C&G 2395 combined.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
16/09/2019	21/12/2019	M	18:00 - 21:00	10 weeks	U	£1,375 F	Interview	C3AIPE/UXA
		S	09:00 - 16:00					
02/03/2020	27/06/2020	M	18:00 - 21:00	10 weeks	U	£1,375 F	Interview	C3AIPE/UXC
		S	09:00 - 16:00					

PLEASE NOTE: Attendance is 1 evening per week for 9 weeks (18:00 to 21:00) in which time there will also be 4 Saturdays (09:00 to 16:00) for practical training sessions.

Electrical Installation Bridging Course (Excl. AM2) (NVQ) C&G 2357-44 (Level 3)

Candidates are expected to have completed the Level 2 & 3 Diploma in Electrical Installation. You should be working in the electrical industry covering a wide range of electrical installation work, especially commercial/industrial 3 phase installations. Please note this course is assessment based and located offsite. This course has flexible start dates throughout the year.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
01/08/2019	30/07/2020	-	-	36 weeks	O	£1,895 F	Interview	C3QBAD/OFA

EAL 1605 (NVQ) in Electrical Installation Bridging - (Excl. AM2) (standard route)

This is a bridging course for candidates who have already achieved the EAL Level 2 and Level 3 Diplomas in Electrical Installation and now wish to progress onto the full EAL 1605 NVQ Level 3 Diploma in Electrical Installation. You should be working in the electrical industry covering a wide range of electrical installation work, especially commercial/industrial 3 phase installations. Please note this course is assessment based and located offsite.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
01/08/2019	30/07/2020	-	-	36 weeks	O	£1,895 F	Interview	E3QBAD/OFA

ENGINEERING - BTEC ACCREDITED DIPLOMAS

BTEC Level 3 Diploma in Electrical and Electronic Engineering - year 1 of a 3 year course

For anyone working for an engineering company who would like to acquire an industry-standard qualification in recognition of their status, or those who would like to progress within the industry. The course is also for those who are currently seeking employment at technician/engineer level in the electrical, electronics or computer environment.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	29/06/2020	M	09:00 - 17:00	105 weeks	U	£2,120 F	Interview	B3DEED/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

BTEC Level 3 Diploma in Mechanical Engineering - year 1 of a 3 year course

For those working in an engineering company who would like to acquire an industry-standard qualification in recognition of their status, or those who would like to progress within the industry. The course is also for those who are currently seeking employment at technician/engineer level in the mechanical environment.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/09/2019	29/06/2020	M	09:00 - 17:00	105 weeks	U	£2,120 F	Interview	B3DMED/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

Pearson BTEC Level 4 HNC in Engineering (Electrical & Electronic Engineering) year 1 of a 2 year course

This two-year part-time course is for those who are employed or seeking employment at technician or engineer level in the electrical or electronic engineering environment. In two years of this course, students develop a broad knowledge and awareness of key aspects of the engineering sector.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
27/09/2019	26/06/2020	Th	09:00 - 17:00	64 weeks	U	£3,809 F	Interview	HC4NED/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

Pearson BTEC Level 4 HNC in Engineering (Mechanical Engineering) year 1 of a 2 year course

Develop your skills for employment at technician or engineer level in mechanical engineering environments. After successful completion of this course, students will be able to progress onto the Level 5 HND with a view to completing a full degree programme at university.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
27/09/2019	26/06/2020	Th	09:00 - 17:00	64 weeks	U	£3,809 F	Interview	HC4NMD/UXA

PLEASE NOTE: The fees published are for the 1st year of study only. Fees for the subsequent year/s of study will be payable before the start of each year.

<p>F Full cost commercial course – all students pay fees, no concessions available</p> <p>* Concessions may be available, see page 4 for more information</p>	<p>+ Additional kit, uniform or materials costs may be applicable</p>	<p>H Uxbridge College in Hayes</p> <p>U Uxbridge Campus</p> <p>O Off-site</p>	<p>Interview: see page 5 for information</p> <p>Enrol now: see page 5 for information</p>
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ENGINEERING - MOTOR VEHICLE

Certificate in Light Vehicle Maintenance & Repair C&G 4290-17 (Level 2)

This course is for anyone interested in starting or developing a career in the motor industry. Candidates do not need any previous experience or need to be in a current work placement. This is a recognised qualification for the motor industry and provides a pathway for candidates to become a fully qualified motor mechanic. This would be achieved by gaining sufficient experience in a garage and progressing onto the full Level 3 diploma.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
25/09/2019	02/07/2020	W,Th	18:00 - 21:00	34 weeks	U	£2,795 F	Interview	C2CVME/UXA

Diploma in Light Vehicle Maintenance & Repair Competence C&G 4270-13 (Level 3)

This course is suitable for candidates who have either achieved their Level 2 Motor Vehicle qualification and are working in a garage, with at least three years' experience or are time-served mechanics with no formal qualifications. This qualification demonstrates competence in diagnosing and rectifying a number of different vehicle faults covering the engine, chassis system, transmission, driveline and auxiliary systems. The course also provides a prerequisite for the new MOT tester course.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
16/09/2019	29/06/2020	M	18:00 - 21:00	34 weeks	U	£2,995 F	Interview	C4273D/UXA

IMI - Introduction to Auto Electrics

This course improves your chances of starting out or progressing as a motor mechanic or auto electrician. It is also ideal for a hobbyist or someone wishing to carry out their own repairs. This course is endorsed by IMI Awards Ltd.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/09/2019	03/12/2019	T	18:00 - 21:00	10 weeks	U	£575 F	Interview	ELVEDE/UXA
21/01/2020	31/03/2020	T	18:00 - 21:00	10 weeks	U	£575 F	Interview	ELVEDE/UXB
21/04/2020	30/06/2020	T	18:00 - 21:00	10 weeks	U	£575 F	Interview	ELVEDE/UXC

Introduction to Vehicle Fault Diagnostics

This course is suitable for those who have a basic understanding of the mechanical & electrical systems of cars and has been designed to enhance their skills in the diagnosis of vehicle faults.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
25/09/2019	04/12/2019	W	18:00 - 21:00	10 weeks	U	£685 F	Interview	VFDIAE/UXA
22/01/2020	01/04/2020	W	18:00 - 21:00	10 weeks	U	£685 F	Interview	VFDIAE/UXB
22/04/2020	01/07/2020	W	18:00 - 21:00	10 weeks	U	£685 F	Interview	VFDIAE/UXC

FIRST AID

Emergency First Aid at Work (Level 3)

This Level 3 course will provide an understanding of how to effectively deal with First Aid situations at work.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
24/01/2020	24/01/2020	F	09:30 - 16:30	1 day	H	£93 F	Enrol Now	FAWK3D/HYA
12/06/2020	12/06/2020	F	09:30 - 16:30	1 day	H	£93 F	Enrol Now	FAWK3D/HYB

PLEASE NOTE: If you would like a group booking of 10 or more candidates we can arrange for delivery at a venue and date to suit you. Other dates are available, please enquire for more details. If you are looking for a first aid course that is not shown or you would like to talk about your training requirements, please contact: **01895 853703**.

Paediatric First Aid (2 Days)

Do you look after young children on a regular basis? Did you realise there are differences in the way first aid should be administered to young children? If you are a new parent or grandparent, or have responsibility for the care of young children and wish to have more confidence whilst the child is in your care, this Ofsted recognised course will provide invaluable information for the first aid of children. (Please note: this is a two day course studied over two weeks).

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
16/11/2019	23/11/2019	S	09:00 - 15:30	2 days	H	£85 F	Enrol Now	PFAIDS/HYA
14/03/2020	21/03/2020	S	09:00 - 15:30	2 days	H	£85 F	Enrol Now	PFAIDS/HYB
27/06/2020	04/07/2020	S	09:00 - 15:30	2 days	H	£85 F	Enrol Now	PFAIDS/HYC

PLEASE NOTE: Other dates are available, please enquire for more details. If you are looking for a paediatric first aid course that is not shown or you would like to talk about your training requirements, please contact: **01895 853703**.

HAIRDRESSING

Treat yourself to a visit to Distinction Hair & Beauty salons at our Hayes Campus. See page 8 for more details or call 01895 853666 to book an appointment.

Diploma In Women's Hairdressing (VRQ) C&G 3002-61 (Level 2)

On this part-time course students will be taught how to complete a wide range of hairdressing services on clients. This qualification will enable you to advise and consult with your client on the type of hairdressing service they require.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
18/09/2019	01/07/2020	W	10:30 - 16:30	35 weeks	H	£1,955 F	Interview	C2DHAD/HYA

F Full cost commercial course – all students pay fees, no concessions available
* Concessions may be available, see page 4 for more information

+ Additional kit, uniform or materials costs may be applicable

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Interview: see page 5 for information
Enrol now: see page 5 for information

HEALTH & SOCIAL CARE

Diploma in Care C&G 3095-21 (Level 2)

This course is for adult care workers, support workers and key workers in a range of adult care settings and healthcare support workers and assistants in a range of healthcare settings. You will study competence and knowledge based units that are required in adult care or healthcare support roles.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
04/09/2019	31/07/2020	W	14:00 - 17:00	38 weeks	H	£2,332 F	Interview	C2DCAD/HYA

Diploma in Dental Nursing C&G 5234-01 (Level 3) - year 1 of a 2 year course

This course provides you with the knowledge and practical skills required for dental nursing and enables you to confirm occupational competence and register with the General Dental Council as a professional Dental Nurse. There are no previous qualifications required but you must be 16 years of age or older and working in an oral healthcare setting. Units of study include direct chairside work and support during a range of dental treatments, organisational and legal requirements which underpin high quality dental care and the role of the dental nurse in meeting patients' needs.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
07/10/2019	30/07/2020	T	09:30 - 13:00	104 weeks	H	£2,373 F	Interview	C3DDND/HYA

TRAVEL & TOURISM - CABIN CREW

Work as Cabin Crew & WorldHost Customer Service

Want to work as Cabin Crew? Get the knowledge you need to be part of a high flying team. Using our mock cabin, gain practical skills combined with theory to prepare you for a career in the airline industry. In addition to this, the internationally recognised WorldHost Principles of Customer Service programme provides the skills and knowledge to deliver excellent customer service for the travel industry. Give your career a head start and improve your credibility within the travel industry by gaining this recognised qualification.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
12/11/2019	17/12/2019	T	18:00 - 21:00	6 weeks	U	£210 F	Interview	CCWCSE/UXA
28/04/2020	09/06/2020	T	18:00 - 21:00	6 weeks	U	£210 F	Interview	CCWCSE/UXB

TEACHER TRAINING

Award in Education & Training (AET) C&G 6502-31 (Level 3)

This qualification provides an introduction to teaching and training in the Further Education and Skills Sector and it is also suitable for those who train in the workplace. No previous experience in teaching or training is required. Trainees will study a range of teaching and learning topics and there will be a practice teaching session (micro-teach). This is also suitable for overseas qualified teachers who are looking to familiarise themselves with the UK market. Contact our Careers Team on **01895 853333** or the Teacher Education Department on **01895 853478** for an application form.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/10/2019	11/12/2019	W	17:00 - 21:00	9 weeks	U	£460 F	Interview	C3AETE/UXA
22/01/2020	25/03/2020	W	17:00 - 21:00	9 weeks	U	£460 F	Interview	C3AETE/UXB
22/04/2020	24/06/2020	W	17:00 - 21:00	9 weeks	U	£460 F	Interview	C3AETE/UXC

Diploma in Education and Training (DET)

This is a university validated Level 5 DET with a Level 6 PGCE pathway available in Year 2 for graduates. It is a part-time, two-year in-service course with one attendance every week. It aims to develop the knowledge, skills and understanding of teachers and trainers working in Further Education Colleges, Adult and Community Learning, 14-19 units in Schools and Academies, Private Training Organisations, Prison Education and the Public Services (Police, Paramedics, Fire Service). Applicants must hold either a degree or the highest vocational qualification (at minimum Level 3) in the subject they intend to teach and must have regular independent teaching hours, teaching groups (not 1:1), during the full programme for at least 100 hours in total. Loans may be available from Student Finance England. Download the application form from the website and contact the Teacher Education Department on **01895 853478** or Careers Team on **01895 853333** for guidance. This is year 1 of a 2 year course. Dates and fees shown below are for the first year.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
17/09/2019	07/07/2020	T	17:00 - 21:00	36 weeks	U	£2,730	Interview	UDET4E/UXA

TEACHING ASSISTANT QUALIFICATIONS

Award in Support Work in Schools C&G 5329-20 (Level 2)

This course is for those who are not yet part of the school workforce but looking to work as a teaching assistant in primary or secondary schools or in further education and need a qualification that will increase their employability. It is also suitable for those who are newly employed in a school and want a qualification as part of early training/induction, or for those already working in a school and looking to progress.

START DATE	END DATE	DAYS	TIME	DURATION	LOCATION	FEE	NEXT STEP	COURSE CODE
09/10/2019	05/02/2020	W	10:00 - 12:00	15 weeks	U	£380 F	Interview	C2ASWD/UXA
26/02/2020	24/06/2020	W	10:00 - 12:00	15 weeks	U	£380 F	Interview	C2ASWD/UXB

F Full cost commercial course – all students pay fees, no concessions available
* Concessions may be available, see page 4 for more information

+ Additional kit, uniform or materials costs may be applicable

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CONTACTS & MAPS

UXBRIDGE CAMPUS

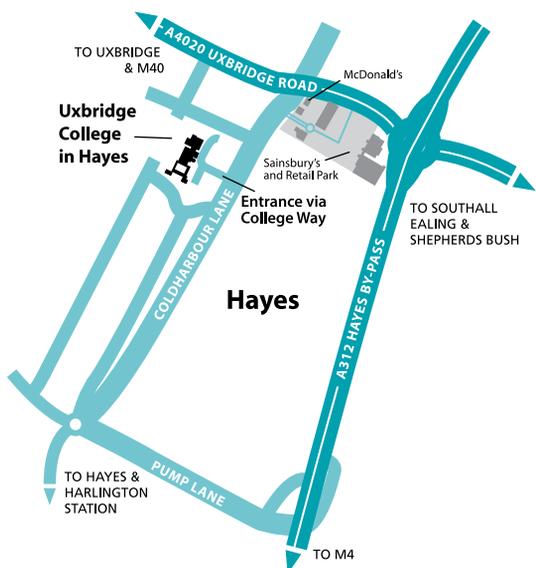
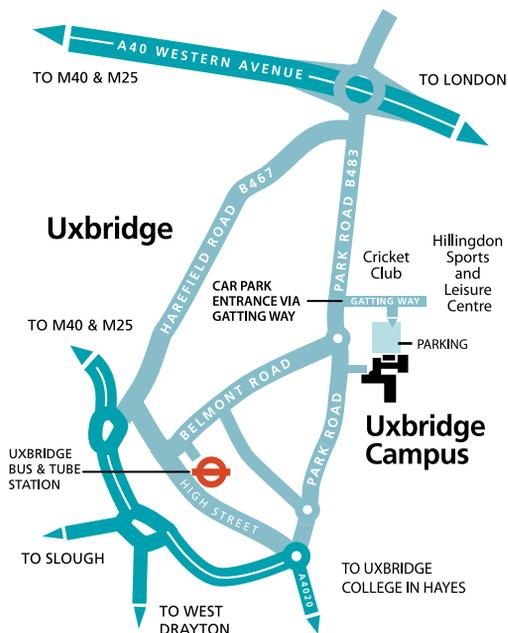
**Park Road, Uxbridge,
Middlesex, UB8 1NQ**
Tel: 01895 853333

Underground: Metropolitan Line and Piccadilly Line (peak times only) to Uxbridge Station.

Buses: U1, U2, U3, U4, U7, U9, U10, 58, 222, 331, 427, 459, 607, A10, R21, 724.

All buses stop at Uxbridge Station. The U1 and U2 stop at the top of Belmont Road, near to the College.

Car Parking: On-site – entrance via Gatting Way.



HAYES CAMPUS

**College Way, Coldharbour Lane,
Hayes, Middlesex, UB3 3BB**
Tel: 01895 853333

Rail: Hayes and Harlington Station.

Buses: 90, 140 and E6 stop on Coldharbour Lane and the 207, 427 and 607 stop on Uxbridge Road near the Hayes Campus.

Car Parking: On-site – entrance via Coldharbour Lane.

